

ASSISTANT PASTOR – BELONG MINISTRY

Are you looking for a place where you can be spiritually restored and influence work to restore others? Do you have a passion for spiritual instruction and bible-centric thinking? If so, Restoration Christian Fellowship (RCF) is the place YOU BELONG!!!

The mission of RCF is to create places for people to BELONG, teach them to BELIEVE in God, and grow them to BEHAVE like Christ.

BRIEF DESCRIPTION:

We are seeking to fill our Assistant Pastor – BELONG ministry role. This position is responsible for developing, leading, and nurturing a ministry that welcomes new and existing members into the church body. This ministry guides the progress of non-believers as they explore the path to spiritual salvation. This ministry also supports the spiritual and personal growth of RCF members and friends as part of a growing community of believers.

PRINCIPLE DUTIES AND RESPONSIBILITIES:

- Building a process by which prospective believers learn and become part of our RCF community
- Leading the day-to-day activities of various church ministerial auxiliaries focused on promoting church engagement and membership
- Guiding the new member registration and onboarding processes
- Supporting the development and launch of church marketing and communications efforts
- Supporting the development and growth of the RCF online ministry
- Leading the development and expansion of RCF community group efforts
- Supporting and directing the development of new and current member counseling services
- Work with other Assistant Pastors to guide the evolution of the “*RCF Process for Restoration*”

COMPENSATION & ALLOWANCES:

- Pay range: \$35.6 - \$51.5k Annually
- 12 Paid Holidays
- Free parking
- Personal Time Off
- 4-day work week
- Professional development
- Use of church-owned technology
- Remote work arrangements
- Paid sabbatical (when criteria are met)
- Paid travel for attending conferences and/or training

QUALIFICATIONS:

- Licensed counselor (preferred)
- People evangelist
- Team development & leadership
- Church administration experience
- Event planning and management experience
- Project management acumen

EDUCATION AND EXPERIENCE:

Bachelor’s, Master’s, or PhD in Theology, Biblical Studies or Divinity preferred but not required.

WORK ENVIRONMENT & PHYSICAL JOB DEMANDS:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. The noise level in the work environment is usually quiet.

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The employee must occasionally lift and/or move up to 25 pounds. While performing the duties of this job, the employee is regularly required to sit; use hands and fingers, reach with hands and arms, talk, and hear. The employee is required to regularly move and walk around the office.

TRAVEL:

Some travel required

DIVERSITY AND EQUITY STATEMENT:

RCF is dedicated to the principles of diversity and equity. RCF prohibits unlawful discrimination against applicants or employees.

It is and will continue to be the policy of RCF that all persons are entitled to equal employment opportunity based on their individual qualifications, performance, and potential as required by state and federal law.

Please mail your Resume/CV and cover letter to:

**Restoration Christian Fellowship
Search Committee
15640 East 6th Avenue
Aurora, Colorado 80011**

Email your Resume/CV and cover letter to:

Wayne.davis@rcfministries.org